## PRESCRIPTION REIMBURSEMENT

## REIMBURSEMENT STEPS

If you have to pay out-of-pocket for your prescriptions, follow these steps for the prescription reimbursement process.



1) Submit an itemized prescription receipt that includes:

- Pharmacy name and address
- Date of purchase
- Member name
- Name of drug
- NDC#
- Dosage
- Quantity/days supply
- Total charge

2) Include a copy of your payment receipt

- 3) Download the Medical/Rx Claim form (Application for Benefits) from the AultCare website and complete the employee statement section
- 4) Mail the claim form with receipts attached to: AultCare | PO Box 6910 | Canton, OH 44706-0910 You may also fax all information to 330-363-3284
- 5) Please include your name, AultCare member number, and group number on each submission
- 6) Keep copies of all submitted documents for your records

Please check the details of your healthcare plan to determine if a reimbursement is available. Not all plans receive a reimbursement if you do not present your card at the pharmacy.

AULTCARE CUSTOMER SERVICE: 330-363-6360 or 1-800-344-8858 AULTRA CUSTOMER SERVICE: 330-363-2050 or 1-855-270-8497

## AULTCARE AULTRA